

-University Emblem-

Regulations of King Mongkut's Institute of Technology Ladkrabang

Re: Undergraduate Education (No. 2), B.E. 2566 (2023)

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In order to ensure order and suitability of the criteria for undergraduate education at King Mongkut's Institute of Technology Ladkrabang for current undergraduate education management,

By virtue of Section 22 (2) of the Act on King Mongkut's Institute of Technology Ladkrabang, B.E. 2551 (2008), and in accordance with the resolutions of the Academic Council in Meeting No. 5/2566 dated 23 May 2023, the Resolution of the Sub-committee of the Institute Council on Academic Consideration in Meeting No. 7/2566 dated 7 July 2023, along with the Resolution of the Council of King Mongkut's Institute of Technology Ladkrabang in Meeting No. 9/2566 dated 26 September 2023, it is hereby requested to enact regulations as follows:

Clause 1. These Regulations shall be known as the "Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education (No. 2), B.E. 2566 (2023)."

Clause 2. These Regulations shall come into effect from the date following the date of publication.

Clause 3. The following definitions shall be added to Clause 5 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022).

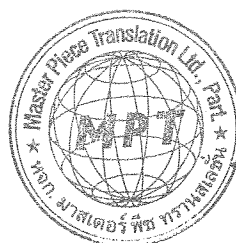
"Study Leave" refers to the process by which a student requests to maintain their student status in cases where the student desires not to enroll, is unable to register for each academic semester, or due to various compelling reasons as stipulated in this Regulations. This request can be made after the student has completed a minimum of one academic semester at the institution.

"Lifelong Learners" refers to students who have not yet successfully completed their studies according to the curriculum and wish to retain their academic records in the credit accumulation system for future re-enrollment. This category also includes students who are no longer in student status due to non-enrollment and not taking study leave, non-payment of study leave fees, non-payment of tuition fees, or failure to maintain student status according to the criteria specified in these Regulations.

Clause 4. The provision in Clause 41 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022) shall be annulled and replaced by the following provision:

"Clause 41. Students who have taken a study leave and subsequently re-enroll in the institution are eligible for the transfer of academic results based on the following criteria:

41.1 In the case of re-enrollment in the same curriculum, the transfer of academic results is permitted for all passed subjects, subject groups, or sets of courses within the original curriculum.



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41.2 In the case of re-enrollment in a curriculum that has undergone non-disruptive structural adjustments or significant structural changes, the transfer of academic results or the request for equivalence of subjects, subject groups, or sets of courses passed in the original curriculum with those of the updated curriculum is permitted. However, approval must be obtained from the Academic Division Committee or other Academic Division Committees responsible for those specific subjects, subject groups, or sets of courses.

Clause 5. The provision in Clause 42.4.4 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022) shall be annulled and replaced by the following provision:

"42.4.4 Students are eligible to take a study leave for various reasons, such as being mandated for military service, receiving scholarships for international student exchange programs, experiencing accidents or illnesses requiring prolonged medical treatment as prescribed by a medical professional (with a medical certificate), or facing personal emergencies, among other circumstances, and so on."

Clause 6. The provision in Clause 42.4.5 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022) shall be annulled and replaced by the following provision:

"42.4.5 Students are allowed to take a study leave for an academic semester or an entire academic year without a specified maximum duration for the study leave. However, this study leave requires parental consent. The student or parent must submit a study leave request along with supporting documentation, as applicable, to the Director of the Office of the Registrar. Additionally, the study leave must be approved and completed before the final exams of the academic semester for which the study leave is requested."

Clause 7. The provision in Clause 42.4.6 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022) shall be annulled and replaced by the following provision:

"42.4.6 Students are required to pay the study leave fee as specified in the Institute's Notification in order to maintain their student status during the study leave period."

Clause 8. The following provision shall be added as Clause 42.4.7 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022):

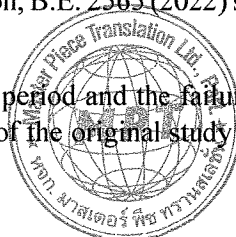
"42.4.7 Students who have completed the designated study leave period can request an approval of additional study leave. However, they must seek approval within one year from the expiration of the original study leave period."

Clause 9. The provision in Clause 43.5 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022) shall be annulled and replaced by the following provision:

"43.5 Failure to enroll in courses and take a study leave within the timeframe specified by the Institute under Clause 42.4.5, or take a study leave without paying the study leave fee as outlined in Clause 42.4.6, or failing to maintain student status within the timeframe specified by the Institute under Clause 17.3."

Clause 10. The provision in Clause 43.6 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022) shall be annulled and replaced by the following provision:

"43.6 Expiration of the study leave period and the failure to request additional study leave approval within one year from the expiration of the original study leave period, as stipulated in Clause 42.4.7."



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Clause 11. The following provision shall be added as Clause 43/1 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022):

“43/1 The Institute will change the student status to Lifelong Learners and accumulate academic records in the credit bank in the following circumstances:

(1) Students currently enrolled in a curriculum who wish to retain their academic records in the credit bank for future re-enrollment. To be eligible, the student must have studied at the institution for a minimum of one academic year. The student should submit an application to the Director of the Office of the Registrar for consideration and approval.

(2) Students who lose their student status according to Clause 43.5, Clause 43.6, and Clause 43.9 as a result of the following circumstances:

(2.1) In case the students do not enroll in courses and do not take a study leave within the time specified by the Institute under Clause 42.4.5, or

(2.2) In case the students do not pay tuition fees, educational support fees under the joint production agreement (if any) along with all fines and do not take a study leave within the time specified by the Institute under Clause 42.4.5, or

(2.3) In case the students apply for a study leave and do not pay the study leave fee under Clause 42.4.6. or

(2.4) In case the students do not request additional study leave approval within one year from the expiration of the original study leave period under Clause 42.4.7, or

(2.5) In case the students do not maintain student status within the time specified by the Institute under Clause 17.3.”

Clause 12. The provision in Clause 46 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022) shall be annulled and replaced by the following provision:

“Clause 46. In cases of necessity, students who have lost their student status due to resignation according to Clause 43.2 may submit an application to be readmitted to the Institute. The approval authority for this request lies with the President, with endorsement from the Head of the Academic Division to which the student is affiliated. The students are required to retroactively take a study leave and settle all outstanding tuition fees, including fines, to complete the process. This application must be made within a period not exceeding one year from the date of losing student status.”

Clause 13. The following provision shall be added as Clause 46/1 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022):

“Clause 46/1 Lifelong Learners, as outlined in Clause 43/1, have the option to apply for re-enrollment in their current curriculum. They are required to pay the fees associated with the change of status from Lifelong Learners to regular students, as specified in the Institute's Notification. Additionally, they must pay the regular tuition fees for continuing their education in that academic semester. In this case, the transfer of academic results is permitted as per the conditions outlined in Clause 41.”



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In cases where the original curriculum is in the process of suspending student admissions, closing, or merging with another curriculum that the Institute no longer offers, students who have changed their status from Lifelong Learners can transfer their academic results to another curriculum currently offered by the Institute.

For students who have taken a study leave or have been Lifelong Learners for more than 5 years and wish to return to their original curriculum, the Academic Division will assess their competency based on the curriculum's learning outcomes before considering the transfer of academic results."

Transitional Provisions

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Clause 14. Students enrolled in programs governed by the Notification of the Ministry of Education Re: Standard Criteria for Undergraduate Programs, B.E. 2558 (2015), are exempted from adhering to Clause 42.4.3 of the Regulations of King Mongkut's Institute of Technology Ladkrabang Re: Undergraduate Education, B.E. 2565 (2022). Instead, they shall comply with the following:

(1) In the case of an approved study leave, the duration of the study leave shall be counted within the overall program duration.

(2) In the case where a student's duration of study at the Institute exceeds twice the specified duration for the program, the student shall lose their student status. This calculation includes the cumulative duration of study leaves or penalties for academic suspensions.

This condition remains in effect until the curriculum is substantially revised to the extent that the program structure is affected or the learning outcomes of the curriculum are altered under the Standard Criteria of Undergraduate Programs, B.E. 2565 (2022), or there is a modification as per the criteria as stipulated by the Ministry of Higher Education, Science, Research, and Innovation.

Issued on 28 September 2023

-Signature-

(Prof. Dr. Kittipong Kittayarak)

Chancellor of the Council of Council of King Mongkut's Institute of Technology Ladkrabang



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